

How to place a hold on a book that is currently checked out from the Moore Free Library

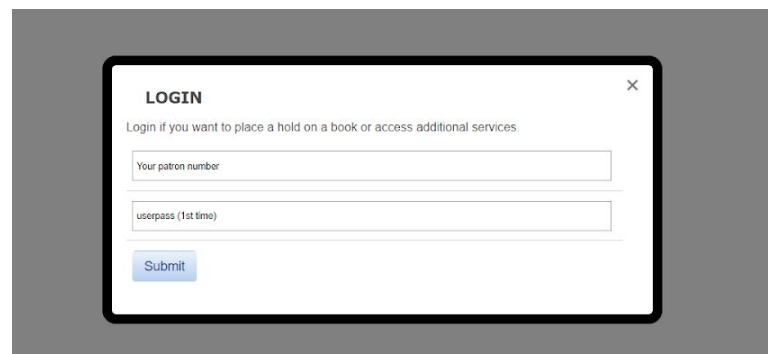
If an item is **checked out to another patron**, the record will show it as **unavailable**. You can **place a hold** on the item and be notified when it has been returned.



When you click on **Place Hold**, you will be prompted to enter your **patron number** and **password**.

Your **patron number** is your four-digit library card number. If you have a three-digit library card number, add a zero between the letter and the numbers. For example, if your patron number is **A41**, enter **A041**.

The default **password** is **userpass**. You can change this when you log in, if you want a more secure password, but you don't have to.



Once you've logged in, you'll get a pop up asking you things that you can answer, but you can also just click on "Reserve"

Reserve a Title for - Erica Walch X

Title & Author:
Living with chickens : everything you need to know to raise your own backyard flock / Jay Rossier ; photographs by Geoff Hansen ; introduction by the American Poultry Association, Inc. / Rossier, Jay.

Reserve Expires on: 12/28/2018

Pickup Location: Moore Free Library

Not Needed Before Date: Not Needed Before

Cancel If Not Filled by: Cancel If Not Filled by

Reserve Any Item

Specific Item	Location	Call Number	Barcode	Status
<input type="checkbox"/>	Moore Free Library	636.5 ROS	30010229	Checked Out

Moore Free Library - Adult - Non-Fiction

Shelf browsing is most useful if you are browsing a single location and not the whole library system. You can also use Browse Search to locate items by Call Number.

You will see a pop-up that confirms that the hold has been placed

Patron Name: Erica Walch

Pickup Location:

Holding Status: Reserve placed.

The library staff will contact you when the book has been returned, and it will be put aside for you at the circulation desk.