

# MOORE FREE LIBRARY

## Library Use Policy

The Moore Free Library (MFL) in Newfane, VT is open to the public. Any individual wishing to use the library's materials (books, audiobooks, music recordings, DVDs, magazines and reference materials) within the library during open library hours may do so.

Only people with a MFL patron ID number (also called a library card) may borrow circulating materials from the library.

Patron IDs (library cards) will be issued to residents of Newfane (including South Newfane, Williamsville, and Brookside), Brookline, Dummerston, and Townshend. Residents of other towns may be granted borrowing privileges at the Library Director's discretion.

Circulating materials (books, DVDs, audiobooks) are checked out for an initial two-week period. All materials can be renewed unless there has been a hold placed on an item. Patrons can renew their materials online, or by calling the library.

Patrons are encouraged to make a monetary donation to the library when returning an overdue item.

Patrons are asked to donate monetary compensation or replacement to cover lost or destroyed items.

If a patron repeatedly loses or is late in returning library materials, the patron's borrowing privileges may be terminated.

Anyone who intentionally destroys library property or behaves in a manner that disrupts the ability of others to enjoy the library may be asked to leave the library.

Library staff do not act "in loco parentis"; i.e. in the place of a parent or guardian. Parents or guardians are responsible for the behavior of the children in their care while in the library, gallery, or on library grounds.

Library bulletin boards (inside and outside the building) are primarily for publicizing MFL events. Other community events and programs may be publicized as space allows and at the discretion of the library director.